Burrow School Child Safeguarding and Risk Assessment

Written Assessment of Risk of The Burrow School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of The Burrow School, Sutton.

List of school activities	The school has identified the following risk of harm in respect of its activities -	The school has the following procedures in place to address the risks of harm identified in this assessment -
1: Teaching and School Premises		
Daily arrival and dismissal of pupils	Harm not being recognised by school personnel	The school has a Procedure for supervision of children to ensure appropriate supervision of children on arrival and dismissal
Recreation breaks for pupils	Harm in the school by another child Harm not being reported properly and promptly by school personnel	The school has a yard duty supervision policy to ensure appropriate supervision of children during breaks and in respect of specific areas such as toilets, changing rooms etc
Classroom teaching	Harm in the school by a member of school personnel	Child Safeguarding Statement and DES procedures made available to all staff School Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*
One-to-one teaching	Harm in one-to-one teaching, coaching situation	School has policy in school for one-to-one teaching – open doors, table between teacher and pupil, glass in window , ref SEN Policy

Outdoor teaching activities	Accident Harm in the school by a member of school personnel	First Aid Policy Child Safeguarding Statement and DES procedures made available to all staff The school has in place a Critical Incident Management Plan
Use of toilet/ areas in schools	Inappropriate behaviour	The school has a supervision policy to ensure appropriate supervision of children in respect of specific areas such as toilets.
Sporting Activities	Harm in the school by volunteer or visitor to the school	Vetting Procedures Policy on external persons visiting the school Health and Safety policy
Use of external personnel to supplement curriculum	Harm in the school by volunteer or visitor to the school	Vetting Procedures Teacher always present with external personnel Policy and procedures for the use of external persons to supplement delivery of the curriculum
Administration of First Aid	Harm in the school by a member of school personnel	First Aid Policy Policy and procedures for the administration of medication to pupils
School outings School trips involving overnight stay Use of off-site facilities for school activities	Harm by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons	Vetting by off-site companies checked Education Trip Policy
Use of external personnel to support sports and other extra-curricular activities	Harm due to inadequate supervision of children in school	Vetting Procedures Teachers in attendance Policy and procedures for external persons visiting the school

2. Information and Training

Training of school personnel in Child Protection Matters	Harm not recognised or reported promptly	The Child Protection Procedures for Primary Schools 2017 are made available to all school personnel and discussed
		Child Safeguarding Statement and DES procedures made available to all staff
		DLP and DDLP to attend PDST training and all staff to view TUSLA training module and any other online training offered by PDST
		BOM records all training of BOM staff
		Encourages Board to management members to avail of relevant training
Curricular provision in respect of SPHE, RSE, Stay Safe	Not teaching of same	School implements SPHE, RSE and Stay safe in full.
		Encourages staff to avail of relevant training

3: Special Educational Needs

Care of children with special educational needs, including intimate care where needed	Harm to child while a child is receiving intimate care	Policy on SEN Policy on Intimate care
Care of pupils with specific vulnerabilities/ needs	Harm to children with SEN who have particular vulnerabilities	Policy on SEN

4: Behaviour Management

Management of challenging behaviour amongst pupils	Harm due to inadequate code of behaviour	Policy on Challenging behaviour Code of behaviour
Prevention and dealing with bullying amongst pupils	Harm in the school by another child	Anti-Bullying-Policy
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Harm due to inadequate code of behaviour	Code of behaviour The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*

5: Information and Communications Technology

Use of Information and Communication Technology by pupils in school Use of video/photography	Harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school Harm caused by member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner	ICT Policy Anti-Bullying Policy Code of Behaviour Mobile phone policy in respect of usage of mobile phones by pupils is in place

6: Recruitment and Other Personnel

Recruitment of school personnel including - Teachers/SNA's Caretaker/Secretary/Cleaners Sports coaches	Harm not recognised or reported properly or promptly Harm due to inappropriate relationship/communications between child and another child or adult	The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting Child Safeguarding Statement And Des procedures made

		available to all staff.
		Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
External Tutors/Guest Speakers	Harm to pupil	Teachers in attendance Policy on External persons visiting the school
Volunteers/Parents in school activities	Harm not recognised or reported properly or promptly	Vetting Procedures Policy on External persons visiting the school
Students participating in work experience in the school	Harm by student or volunteers/visitors etc	Policy on External persons visiting the school
Student teachers undertaking training placement in school	Harm by student	Policy and procedures in respect of student teacher placements Students work under teacher supervision Child Safeguarding Statement The school has a codes of conduct for school personnel (teaching and non-teaching staff)

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*
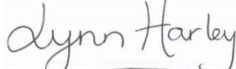
In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 5th February 2018. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed: _____   Signed: _____

Chairperson of Board of Management   Principal/Secretary to the Board of Management

Date: 09/03/18   Date: 09/03/18